## Timeline for Progress Toward MACR MS Degree

- By the end of the 2<sup>nd</sup> academic semester in residence:
  - □ Approved Plan of Study submitted to the Graduate Program Coordinator for online submission to the Graduate School
  - □ Meeting with Faculty Advisor
    - First evaluation complete
      - Evaluation form filled out by Faculty Advisor, signed by student, Faculty Advisor, and Graduate Program Director
      - Submitted to Graduate Program Coordinator to be sent to the Graduate School with a copy retained in the student's file
- By the end of the 4<sup>th</sup> academic semester in residence:
  - □ First Advisory Committee Meeting
    - $\Box$  2<sup>nd</sup> evaluation complete
      - □ Evaluation form signed by the student and his/her committee, and the Graduate Program Director
      - Submitted to the Graduate Program Coordinator to be sent to the Graduate School with a copy retained in the student's file
- In the remaining years, an annual review will be conducted until the student completes his or her course requirements and is ready to defend.